

# Open Lab Policies

Rm. 2223

Microbiology for the Health Sciences, BIO 2420

**STUDENTS MUST READ AND UNDERSTAND THESE POLICIES COMPLETELY BEFORE SIGNING UP FOR OR ATTENDING OPEN LAB!!!**

During open lab, students can make up a missed lab, view slides, practice staining technique, or work on unknowns. Students must **sign up** to attend open lab **for any reason**. **Open Lab is on Fridays 12pm-3pm.**

Sign up on the door **no later than Thursday at 5pm** to attend the open lab on Friday. You must complete all the information requested of you on the sign-up sheet.

Students will only be allowed to make up **two labs per semester** in open lab. Students **must** obtain their instructor's permission before signing up for a make-up lab. Students can sign up for slide viewing, staining, or unknowns as many times during the semester as they wish; signing up for these reasons does not require instructor permission.

ALL make-up labs must be completed **no later than a week** after the missed lab. For example, a lab missed on Thursday, September 26<sup>th</sup> could be made up on Friday, September 27<sup>th</sup> or Friday, October 4<sup>th</sup>. Any exceptions must be agreed to by the instructor and the lab assistant.

If a student signs up to attend the lab and does not show up, he or she will not be allowed to attend open lab for the rest of the semester. If a student is **unable to attend** open lab after signing up to attend, he or she **must** call the Riverside Microbiology Lab office at 512-223-6057.

During open lab, normal equipment and supplies will be provided for those who signed up, but **no instruction is available**. Students must consult their instructor beforehand to make sure they know what to do and how to do it.

Students who attend open lab **must sign in**. The open lab sign-in book will be on the instructor's desk. Anyone who attends open lab but does not sign in will not receive credit for any work done in the open lab.

Students may sign up to arrive in the lab any time between 12pm and 3pm on Friday. Students cannot arrive in the lab after 2pm.

If you have questions, please call the Riverside Microbiology Lab office at 512-223-6057.

Thank you and have a great semester!